

Tioga Airport Authority Meeting Minutes
May 22 2024
7:00PM
Tioga Airport Terminal

Board Members: Curtis Vande Sandt, Jeff Moe Jr., Paul Weyrauch, David Pagel, Dean Hanson
Bookkeeper: Patricia Hove

Guests: Wayne Knutson, Kathleen Neset, Shane Steiner KLJ, Joe Keller

1. Previous meeting minutes for 4/18/2024 read by Jeff Moe Jr., Curtis Vande Sandt made motion to approve Dean Hanson second motion passed
2. Treasurer's Report: Bills for May totaling \$331,601.67 Curtis Vande Sandt makes motion to approve bills as presented David Pagel seconds motion passed. Bank balance \$867,205.61 QB balance \$538,556.41 QB balance of uncashed checks \$328,639.20.

Old Business:

Airport Update

Jeff Moe Jr. – The toilet in old terminal needs to be repaired Curtis to fix. Tool cat bent wheel Jeff Moe Jr. bought bottles and torch to repair. Mowing tractor has some issues and that needs to be addressed when Case comes out. Plow truck steering issues brought into see if they can repair. Dean Hanson helped with mowing. Taxiway lighting project about 50%. MDU transformer placement but may need to adjust culverts for placement. Transfer switch between MDU and TAC will need to be replaced soon. Paul said to check with MDU because the current transformer should be sized for both. Jeff will follow up.

KLJ Update

Contractor ahead of schedule should make 4th of July deadline. Week of June 10th or the 17th runway will be closed that is crew dependent. First pay estimate 245802.38 for Edling, next pay estimate won't have the material on hand will not be on next estimate. State and Federal reimbursement should come about a week after the check has been submitted.

ND Aero commission met today and we should see that Friday. June 6th is state grant meeting if funding applied for is not received allowing airports to plead their case. Generator is high priority. State CIP meetings July 23rd or 30th. Jeff Moe Jr. wants to go to the meeting early as possible.

FAA authorization for next 4 years was passed, fiscal years 2025-26 will be 95% for AIP.

Micro surface, Crack seal and new pavement markings – one bid was received from Roadway \$1,115,954 1,320,000 for all in costs. Total shortfall is about 1,000,000. Over the next two years through AIP TAA 300,000 back. KLJ could go to contractor to see if they can hold price until next year. Jeff Moe Jr. thinks we need more time to think about it. Other bid rejected due to lack of submitting their contractor license. Paul asked KLJ for funding summaries. Fiscal year 2024 FAA suggesting moving forward with design submittal. Paul Weyrauch makes motion to approve federal grant application for 2024 Curtis Vande Sandt seconds, motion passed.

Equipment Liquidation

Tabled

Flight Tracker

Curtis Vande Sandt to schedule a demonstration, tabled.

Code of Conduct

Tabled

Tee Hanger/New

Sole bid for the solicitation of the T- hangar Mr Industries LLC, Michael Holm requested 25% up front 50% at the half \$160,900.00 total erection cost. Paul Weyrauch Made a motion to approve the bid David Pagel seconded. Curtis had questions around the bid price, Jeff figured out that the bid would be around \$22 a square foot. The reason why there was only one bid KLJ talked to 6 different contractors didn't bid because it would be opening a can of worms and the contractors that no bid wouldn't touch it for under \$200k. KLJ's opinion that if we were to rebid it I wouldn't get better. Motion passed.

We will need to procure bolts, tin and trim package, next meeting board will discuss and vote on price estimates. Wayne suggested trying to get homemade doors like the ones on the current T hangar.

Snow Blower

Jeff Moe Jr. found snowblower, it is in Colorado 1992 Oshkosh with 4339 hours comes with a 20' broom and a he doesn't know the size of the blower \$75,000. Tabled

Culverts

Jeff looking for culverts for the west side of the T hanger and two other places Paul suggested adding slots for easier snow removal.

New Business:

2025 Budget

Jeff Moe Jr. said we will have to have a special meeting Julie to get Jeff a date for the meeting.

Tabled

Summertime Spray Leases

Jeff Moe Jr. said they burnt the grass and Curtis said they should fix it. Jeff informed the board that Stanley charges \$2k a year. Curtis didn't agree with charging that. Pioneer either needs to plant grass or TAA will replant it and charge them for it. Keep the \$25 reseed black dirt and make right.

Airport weed spraying:

Dean Hanson will talk to and get a quote from the guy that did it last year.

Kathleen Neset/TAC

Currently at the five year term with renew options. Required services and emergency services listed in original RFP. Jeff Moe Jr. and Kathleen met, Jef made effective immediately and he was not allowed to run equipment. Two new candidates were interviewed. So now the Tioga Airport Authority is in charge of maintenance and Kathy cannot continue as the FBO the way it is. Jeff Moe Jr. wants more airport authority involvement on the airport. Jeff Moe Jr. would like to see the board take care of the maintenance. Curtis Vande Sandt makes a motion to relieve TAC of their duties, no second. Paul Weyrauch makes a motion to approve TAC to resume maintenance David seconds motion passed.

Paul suggests letting TAC know about decking signage.

Old Terminal Decking:

Jeff asking to go to get new decking there are 3 boards that are broke there TAA to get material TAC to install.

Paul Weyrauch motion to adjourn Dean Hanson second motion passed

Adjourned at 9:20 PM