

Tioga Airport Authority Meeting Minutes

July 18, 2024

7:00PM

Tioga Airport Terminal

Board Members: Curtis Vande Sandt, Jeff Moe Jr., Paul Weyrauch, Dean Hanson

Bookkeeper: Patricia Hove

Guests: Wayne Knutson, Richard Olson

1. Previous meeting minutes for 5/22/2024 read by Jeff Moe, Curtis motioned approve minutes. Dean Seconds. All approved. Motion passed
2. Treasurer's Report: Bills for July totaling \$196,360.64. Bank Balance of \$367,314.93, QB balance of \$283,761.49 Uncashed check balance of \$83,553.44. Motion to approve bills as presented. Discussion was made to hold Revelator Services bills until invoices are correct. The updated July bill totals equal \$179,989.70. Paul makes motion to approve Curtis seconds. All approved. Motion passed.

Patricia gave audit update and went over the few questions she had on items auditor needs. She will contact Abby at the City for information, as well as give KLJ's contact information to auditor for grant items.

Old Business:

Airport Update

- Jeff updated that the Thangar is complete. There is only two spots in the roof that have tiny pin holes where you can see light. Other than that Jeff thinks it is sealed very well.
- Slant wall door is complete. Curtis will get keys made for everyone.
- Discussion was had about getting opener for payload.
- Culverts are ready for shipping as soon as they receive check from Patricia. Patricia will send check Friday, July 19th via USPS Priority.
- Toolcat mower broke down due to front hub. Extra wheel is coming, discussion was had to order extra hubs to have on hand as well.
- LeWayne started wiring new new Thangar
- Weather cameras will be installed first week of August
- Blades were changed on big mower
- Payloader had issues with hydraulic connection. RDO fixed.
- Discussion was had to have Brent Bingeman give quote for spray foam. Board agreed.

KLJ Update

Richard congratulated the board on how well the fly in was.

Turf runway edge markers-surveyors will be out in about 2-3 weeks.

Electrical project – Edling will be out next week. Jeff inquired about the burnt out lights/couplings.

State Grants – Awarded the generator for 50/50, will work with Brady on that.

Fed Grants – Discussed Microseal project, fuel farm relocation, and apron projects. How grants could be applied, designs, and timeline.

IP Meeting – July 31st at Minot Aero Center – 9AM.

Capital improvement program presented by Shane was agreed upon by the board. Shane will submit.

Microseal project – Decision was made to reject the bid and rebid in January. Paul motioned to reject the bid, Curtis second. All approved. Motion Passed.

Equipment Liquidation

Curtis will get with Dean before the next meeting. Tabled.

TAA Agreements/New Contracts

Discussion was had about Tioga Airport Authority taking the fuel farm back from the Tioga Aero Center. It was agreed upon by the board that it would help for TAA to get grants to relocate the fuel farm. The board discussed how to move forward with buying the on hand fuel from TAC, and preparing a new agreement to propose to TAC. Curtis made a motion for TAA to take the fuel farm back from TAC and offer TAC an option to buy fuel at a negotiated price. Dean Hanson second. Motion passed. All approved.

Flight Tracker

Curtis got ahold of a flight tracker seller that will do an online presentation. Discussion was had about when to hold this presentation. Curtis and Jeff will get with the flight tracker and watch presentation, then discuss with the rest of the board.

Decking for Old Terminal

Tabled

Tee Hanger/New

Discussion was had on new Thangar contracts and rental prices.

Snow Blower

Tabled

Culverts

Culverts will be on the way when they receive check for payment.

New Business:

CIP Meeting 7-31-24

Already talked about

Tires for Courtesy Cars/

Jeff will get tire sizes and prices.

Parking on Ramps/Signs

Jeff talked about getting signs by entrance to ramp letting people know it is for authorized personnel only. Jeff will speak with the city.

City of Tioga Annexation of Airport

Discussion was had about how it would or would not benefit both the airport and the city. The board was in agreement that they are against being annexed into the city.

Latches

Curtis found Shchweiss latches for the THangar doors. Someone will call Mike Holm about latches.

Curtis made motion to adjourn, Dean Hanson second. All approved. Motion passed

Adjourned at 9:52 PM

Submitted by David Pagel