

Tioga Airport Authority Meeting Minutes
March 21, 2024
7:01PM
Tioga Airport Terminal

Board Members: Jeff Moe Jr., Paul Weyrauch, David Pagle, Dean Hanson
Bookkeeper: Patricia Hove

Guests: Wayne Knutson, Richard Olson

1. Previous meeting minutes for 2/15/2024 read by Jeff Moe Jr. Paul Weyrauch made motion to approve, Dean Hanson second motion passed.
2. Treasurer's Report: Bills for February totaling \$16,463.49. Paul Weyrauch makes motion to approve bills as presented, David Pagle seconds, motion passed. All approved. Bank balance \$854,346.59. QB balance \$840,750.61. QB balance of uncashed checks \$13,595.98.

OLD BUSINESS:

Airport update/ND Fly In

Jeff updated the board on the ND Fly conference that him and Dean Hanson attended. He spoke about the UND aviation fleet having valve/cylinder issues due to using 94UL. They have decided to go back to using 100LL. Jeff spoke very highly about the UND program and attending the conference.

Terminal lettering

Jeff gave an update that he brought the new lettering back. Talked to Kent Hanson about where it should go.

Fuel Farm

Jeff spoke to Shane at Fly In, Shane said that having some rust in the tanks is very normal. Suggests that tank should be drained and cleaned. This should happen about every 6 years.

Sams

Jeff gave an update about SAMS wanting us to have a proper name of Tioga Municipal Airport Authority. Patricia helped Jeff get paperwork to show proper name. SAMS should be going through.

KLJ Update

Federal grant deadline keeps getting pushed back and is now May 10th, state is April 10th.

Rehabilitation pavement project- Interstate bid came in around 229 and KLJ came in around 200. Jeff asked Richard if KLJ contracts Interstate for any of their projects. Due to unfair bidding. Richard did not think they did but was unsure.

Richard passed out the agreement for professional services, as well as the project plans. He stated that he needs that to be signed today in order to move forward. From there payment closures for the project can be talked about. Richard explained the difference between the 4 different project plans

he presented to the board. The runway will be closed for approximately 3 weeks in order to complete. Richard spoke about time frames for each phase of the project, what will need to be shut down to complete them, and what services can still be utilized at the airport during the project.

Discussion was held about which direction the future micro seal projects may go.

The board approved which plan they would like to move forward with. Jeff asked Richard to talk to Shane about starting August 1st, and stated he wanted a deadline date set. TAA board decided they wanted a contract deadline date of September 15th. Which is 45 calendar days after the start date of August 1st. Paul expressed concern on what they could hold the contractor liable for if the contract dates were not met.

Richard informed the board he will be assigned to both Tioga projects this summer.

Richard provided paperwork showing areas of FAA ineligible funding.

Paul Weyrauch made motion to approve Micro Seal project for \$200,639.76. David Pagel 2nd. All approved. Motion passed.

Enderling and KLJ Pre-con meeting dates of April 2-4 between 11AM and 1PM were presented. The board agreed upon April 3rd starting at 12PM.

Back up generator for project – Enderling quoted \$78,000 for a GENERAC. The board highly suggests not going with a GENERAC generator. KLJ will try and get a quote for a Kohler since that is what the airport already uses.

Hangar solicitation- Paul gave a suggestion on going through Jorgenson's Lumber for supplies. Discussion was had on what companies could finalize the project, and how to properly bid it out with the correct verbiage.

Jeff asked Richard what it would cost for a schematic drawn up for the fuel farm, or if there is already one done.

Workman's Comp/City

Just one board member left to get personal information to the city. Jeff let all board members know that if they plan to do any W2 work they need to get their information to Patricia.

Flight Tracker

Tabled

Future Audits

Jeff informed the board that Rath and Mehrer does not have time to do the audits up to date, and does not want to take on the TAA board until they are up to date for end of year 2023. Once TAA is up to date with Brady Martz, Rath and Mehrer would then take on TAA and would like them to become present and then join with the city.

Paul Weyrauch made motion to approve audit by Brady Martz in the price range of \$25,000 - \$28,000 for the last three years, as long as it is finished by December 1st. Dean Hanson 2nd. All approved. Motion Passed.

Equipment Liquidation

Tabled

Interest Rate/CD

Tabled

Code of Conduct

Tabled

Weather Cameras/Runway Project

Ladel George does his own weather camera which is currently installed at the Ashley, ND airport. Costs are expected to run between 10-15 thousand dollars. He would like to come to Tioga and see where cameras are needed and give a quote. Jeff will reach out to him.

T- Hangar/New/Old

Jeff and Dean hauled T-Hangar to airport. Jeff thinks new tin should be used when the hangar is erected. Discussion was made on sandblasting and painting, as well as fixing the doors.

Pavement Project

Tabled

Shed over Water Well

Richard will talk to the contractor about salvaging the building for the water well.

NEW BUSINESS:

Culverts on airport

Jeff discussed about the 18inch culverts that are currently installed at the airport are dug too deep and are too small. Jeff suggested to ask the Tioga Township to put a culvert under and the road, or installing larger culverts. Jeff will talk to the township and see what can be agreed upon.

Workers/Member Wages

Jeff Moe revisited wages for TAA airport workers. Would like to raise wages from \$25/hour to \$30/hour. Dean made a motion to raise wages from \$25 per hour to \$30 per hour. Paul Weyrauch 2nd. All approved. Motion passed.

Freedom Fest Fly In

Jeff asked the board if they would like to do a fly in during the Freedom Fest/All School reunion. The Freedom Fest committee suggested Friday, July 5th. Tioga Police Department would come cook from 11AM – 1PM.

Jeff asked Richard is that could be feasible with the electrical project going on at the same time. Richard told Jeff to bring up that date at the precon meeting and let them know the airport needs to be open.

Snowblower

Tabled

File Cabinets

Patricia asked that a few files cabinets get brought from the slant wall to the FBO and put in the office.

Dean Hanson made a motion to adjourn the meeting. David Pagel 2nd. All approved. Motion Passed.
Adjourned 9:10PM.

Submitted by David Pagel, Secretary/Treasurer