

Tioga Airport Authority Meeting Minutes
2-16-23
7:00 pm
Tioga Airport Terminal

Board Members Present: Curtis Vande Sandt, Jeffery Moe, Bob G, Dean Hanson

Guests: Gene Knutson, Richard Olson, Kathy Nessel, Jessica Steele, Wayne Knutson, Paul Weyrauch

1. Call to meeting: Meeting was called to order at 7:04 p.m.

Previous meeting minutes: Jeffery Moe read previous meeting minutes of 1-19-23, no corrections made. Motion made by Jeff Moe to approve minutes, 2nd by Dean Hanson, all approved motion passed.

2. Treasurers report: Bills totaling \$20,105.48. Signed bills, RDO bill for broom was not correct will be corrected by Jeff then will be paid next month. Dean made motion to approved treasures report Jeff 2nd all approved

3. Old Business:

KLJ- Reminder of fly in in Bismarck March 5-7, KLJ will be hosting a client supper Monday night at the NDAA.

Taxiway project-KLJ answered questions in regards to \$525,000.00 taxiway lighting project/new vault building. Motion to approve of opening bids for project in march made by Jeff, 2nd by Bob G, all approved.

Professional services-KLJ also wanted approval for professional service contract for taxi lighting project. Jeff made motion to approve of the professional services contract, dean 2nd all approved. Curtis acting chair signed contract, Jeff was the witness.

Quality dirt works-March 15 is deadline set by KLJ, or will be sent to bonding company in last resort.

Code of conduct-After board review and approval of instituting new code of conduct, Jeff made motion to adopt. Dean 2nd motion all approved.

Runway Markers-Tabled

Coffee Makers-Discussion was held about the need for coffee makers for functions held by the airport. Motion made by Jeff to approve the purchase of 2-large coffee makers, Dean 2nd all approved.

Open Tee Hangers-Discussion held on the two open tee hangers available for rent. Jeff made motion to approve Andy Freeman bob 2nd all approved. Jeff also made motion for Justin Schafer, Dean 2nd all approved.

4. New Business
Reorganization of Board-Tabled

Paul Weyrauch-(Building changes lot 302) Adding lean to on hanger for lot 302. Discussion held on drawings and size with measurements jeff made motion to approve, dean 2nd all approved. MDU- Paul told board that it would cost an estimated \$13,000, to bring transformer over for future power for east side of taxiway of new hanger lots. Board will speak with MDU about running power and costs.

Carbide Cutting Edges-discussion held on changing over to carbide cuttings edges for directional plow for loader. Jeff made motion to purchase edges, dean 2nd all approved.

Tee hanger re-location-Discussion held on getting building purchased from Steve Jensen. Building is disassembled on his property north of Tioga. Tabled for a bid From Basin pipeline to haul to airport property.

Radios-Discussion held on having airport purchase radios for snow removal equipment along with mowers. Jeff made motion to purchase 1-handheld radio, dean 2nd all approved.

Airport Email-Discussion held on creating 2 new emails for airport. One for administration/bookkeeping and one for everyday use for airport. Jeff made motion to create emails for airport use, dean 2nd all approved.

Adjourn: jeff made motion to adjourn dean 2nd all approved. 9:14 p.m.

Submitted by Jeffery Moe Jr. Secretary/Treasurer

